

Contra Costa County

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: November 16, 2021

Subject: Add Two (2) Building Plan Checker 1 positions in the Department of Conservation and Development

## **RECOMMENDATION(S):**

ADOPT Position Resolution No. 25833 to add two (2) Building Plan Checker I (FRWA) (represented) positions at a Salary Plan and Grade TB5 1208 (\$4,481 - \$5,447) in the Department of Conservation and Development.

### **FISCAL IMPACT:**

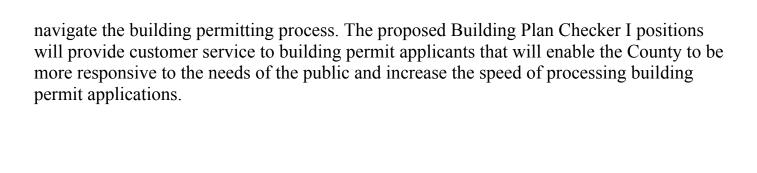
The cost of adding these two positions is approximately \$187,974 of which \$37,248 are pension costs. These positions are funded 100% by Land Development fees. No general fund impact.

### **BACKGROUND:**

Building Plan Checkers in the Department of Conservation and Development provide customer service and issue building permits for thousands of construction projects throughout Contra Costa County every year. Currently, the volume of new building permit applications received by DCD and new building permits issued by the Department are at their highest levels in over a decade. The land use process in California is complex, even for construction industry professionals. Building Plan Checkers are crucial to assisting permit applicants – from home-owners to large commercial property developers – successfully

<b>✓</b> APPROVE	OTHER
<b>▼</b> RECOMMENDATION OF C	NTY ADMINISTRATOR
Action of Board On: 11/16/2021	APPROVED AS RECOMMENDED OTHER
Clerks Notes:	
VOTE OF SUPERVISORS	
AYE: John Gioia, District I Supervisor Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: November 16, 2021  Monica Nino, County Administrator and Clerk of the Board of Supervisors  By: , Deputy
Contact: Arnai Maxev.	

925-655-2787



# **CONSEQUENCE OF NEGATIVE ACTION:**

Failure to add two positions will limit the Department of Conservation and Development's ability to process building and planning applications efficiently and timely.

## **ATTACHMENTS**

AIR 47492\_P300 25833 Add 2 Building Plan Checkers tp DCD\_11-16-21