



Contra  
Costa  
County

To: Board of Supervisors  
From: Karen Caoile, Director of Risk Management  
Date: November 16, 2021  
Subject: Agreement with Coveware

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**RECOMMENDATION(S):**

RATIFY the Director of Risk Management's execution of a contract with Coveware, Inc., for the period October 31, 2021 through November 30, 2021 for cyber-security services in an amount not to exceed \$6,700.

**FISCAL IMPACT:**

Costs are paid through the County's ISF Public Liability Program.

**BACKGROUND:**

On October 29, 2021 a cyber-security incident was discovered involving an application in the Treasurer/Tax-Collector Office. The application, Electronic Deposit Processing (EDP), is a critical component of the County's finance system. The County's Cyber insurance carrier was contacted and the carrier recommended entering into the agreement with Coveware.

Under the terms of the agreement, Coveware will assist with security due diligence. The agreement includes mutual indemnification provisions and limits Coveware's liability to the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/16/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 16, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Karen Caoile  
335-1400

cc:

County for damages under the agreement.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to ratify the agreement could slow the expeditious assessment of cyber-security for the EDP system, a critical component of the County's finance system, to safely resume operations.