



Contra  
Costa  
County

To: Board of Supervisors  
From: Monica Nino, County Administrator  
Date: November 9, 2021

Subject: Measure X Community Advisory Board Appointment of District I Alternate

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**RECOMMENDATION(S):**

APPOINT Roxanne Carillo Garza as the District I Alternate to the Measure X Community Advisory Board.

**FISCAL IMPACT:**

Administrative action, no fiscal impact.

**BACKGROUND:**

The voters passed Measure X, a one-half cent sales tax levied countywide (exempting food sales), in November 2020. Collection of the sales tax began April 1, 2021 and will be available for distribution in FY 2021-22.

The Board of Supervisors approved the creation of a 17-member Community Advisory Board to recommend funding priorities of annual revenue received under Measure X funds, directed the County Administrator to return to the Board of Supervisors with a process to move forward in soliciting applications and seating members on the Community Advisory Board, and further

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **11/09/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 9, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Lisa Driscoll, County  
Finance Director (925) 655-2047

By: Stacey M. Boyd, Deputy

## BACKGROUND: (CONT'D)

directed that the Advisory Board be a Brown Act body that is staffed by the County Administrator's Office. On March 9, the Board of Supervisors approved Bylaws recommended by the Finance Committee.

Following the application period, the Clerk of the Board forwarded applications to all Board members for selection of nominees. On March 29, the Finance Committee invited each applicant wishing to make a public comment regarding their qualifications to do so. The Finance Committee discussed the expertise and perspectives of the applicants and the desire to include more voices on the Measure X Community Advisory Board by including alternates. The Finance Committee recommended revisions to the bylaws to formally allow the use of five Supervisorial District Alternates and five At-Large Alternates. At the conclusion of the comment period, the Committee made nominations to the Board of Supervisors, which were adopted on April 6, 2021.

The Bylaws adopted by the Board of Supervisors on April 6, 2021, had limited information regarding how subsequent appointments were to be made. On April 27, 2021, the bylaws were revised to allow for use of the initial recruitment pool through September 30, 2021 and to provide greater detail regarding the process for subsequent appointments of Supervisorial and At-Large Members and Alternates.

Using the current recruitment pool, Supervisor Gioia is nominating Roxanne Carillo Garza (Pleasant Hill) as the District I Alternate to the Measure X Community Advisory Board to replace Cathy Hanville, who announced her resignation on September 22, 2021.

## CONSEQUENCE OF NEGATIVE ACTION:

The Measure X Community Advisory Board will have a vacancy in the District I Alternate seat and appointment of a new member will be delayed.