



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: November 16, 2021

Subject: Contract with Atco Tow, Inc., a California Corporation, Countywide.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Atco Tow, Inc., in an amount not to exceed \$450,000 to provide on-call vehicle towing services, for the period February 1, 2022 through January 31, 2025, Countywide.

FISCAL IMPACT:

100% Fleet Internal Service Fund.

BACKGROUND:

Public Works Fleet Services maintains all County vehicles. As such, vehicle towing is an important part in getting damaged or broken units from one point to another. The on-call towing contracts can be used for towing County vehicles, vehicle storage and standby towing. They can also be used for roadside assistance services such as jump start and refueling.

The Public Works Department recently conducted a formal solicitation for on-call towing services. The Invitation for Bid was originally bid on Bidsync #2107-499. Atco Tow, Inc., was the sole, responsive and responsible vendor awarded for this contract.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/16/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 16, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Carlos Velasquez,
(925) 313-7072

cc:

BACKGROUND: (CONT'D)

The contract will have a limit of \$450,000 and a term of three (3) years with the option of two (2) one-year extensions and will pay for services according to the rates set forth in the contract. Atco Tow, Inc., will be able to request rate increases equal to the rate of increase in the Consumer Price Index for the San Francisco - Oakland area as published by the Bureau of Labor Statistics, plus two percent, on each anniversary of the effective date of this Contract. The contract will be used as needed, with no minimum amount that must be used. Fleet Services is requesting a contract with Atco Tow, Inc., to be approved for a period covering three years.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, towing services with Atco Tow, Inc., will be discontinued.