



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: November 9, 2021

Subject: Contract with Cox Commercial Flooring, Inc., a California Corporation, Countywide.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Cox Commercial Flooring, Inc., in an amount not to exceed \$2,000,000 to provide on-call flooring services at various County facilities, for the period January 1, 2022 through December 31, 2024, Countywide.

**FISCAL IMPACT:**

Facilities Maintenance Budget. (100% General Fund)

**BACKGROUND:**

Facilities Services is responsible for the maintenance of over two million square yards of carpeted and vinyl flooring. Government Code Section 25358 authorizes the County to contract for maintenance and upkeep of County Facilities. The Public Works Department recently conducted a formal solicitation for on-call flooring services. The Request for Proposal was originally bid on Bidsync #2105-477.

The Public Works Department conducted a thorough evaluation and Cox Commercial Flooring, Inc., was one of two vendors awarded for this contract.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **11/09/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 9, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Kevin Lachapelle,  
(925) 313-7082

By: Laura Cassell, Deputy

cc:

The contract will have a limit of \$2,000,000 and a term of three (3) years with the option of two (2) one-year extensions and will pay for services according to the rates set forth in the contract.

BACKGROUND: (CONT'D)

Cox Commercial Flooring, Inc., will be able to request rate increases equal to the rate of increase in the Consumer Price Index for the San Francisco - Oakland area as published by the Bureau of Labor Statistics, plus two percent, on each anniversary of the effective date of this Contract. Facilities Services is requesting a contract with Cox Commercial Flooring, Inc., to be approved for a period covering three years.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County will not be able to utilize flooring services with Cox Commercial Flooring, Inc.