



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: November 2, 2021

Subject: Library Maintenance and Service Agreement with the City of Antioch

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the County Librarian, or designee, to execute a library maintenance and service agreement between Contra Costa County and the City of Antioch, for the operation of the library located at 501 W. 18<sup>th</sup> Street in Antioch, for the period July 1, 2021 through June 30, 2022 with an automatic yearly renewal.

**FISCAL IMPACT:**

No fiscal impact. The proposed agreement reflects existing practices. The County Library provides in-kind library services in consideration of the City's maintenance of the library facility.

**BACKGROUND:**

Contra Costa County has owned and operated the library located at 501 W. 18<sup>th</sup> Street in Antioch since 1968. The County provides each city library in the County system with 40 Base Hours per week of library services, provided that the city funds all costs for maintenance including the cost of landscaping, pest control, utilities, custodial services and routine maintenance. This agreement will automatically renew on a yearly basis.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/02/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Candace Andersen, District II  
Supervisor  
Diane Burgis, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor

ABSENT: Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 2, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stacey Sinclair, 925.  
957-2464

cc:

**CONSEQUENCE OF NEGATIVE ACTION:**

Failure to approve the Library Maintenance and Service Agreement with the City of Antioch may reduce library services for the City of Antioch.

## ATTACHMENTS

Library Maintenance and Service  
Agreement