



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: November 2, 2021

Subject: Consulting Services Agreement Amendment No. 2 with Fehr & Peers, Countywide.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a Consulting Services Agreement (contract) amendment with Fehr & Peers (F&P), effective November 9, 2021, to increase the payment limit by \$50,000 to a new payment limit of \$300,000 and to replace the Personnel and Billing Rates table of the contract, to provide transportation planning services to the County in preparation of the County's first Active Transportation Plan (Plan), with no change to the term of August 11, 2020 through February 28, 2022, Countywide. (Project No. 0676-6P1099) (All Districts)

FISCAL IMPACT:

This project, including the contract, will be funded by 88.4% Sustainable Communities Planning Grant Funds (State) and 11.6% Transportation Development Act Funds.

BACKGROUND:

The original Agreement to provide transportation planning services to the County was approved by the Board on August 11, 2020.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/02/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor

ABSENT: Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 2, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Jerry Fahy,
925.313.2276

cc:

BACKGROUND: (CONT'D)

On September 30, 2021, Administrative Amendment No. 1 was approved by the Public Works Director, effective January 1, 2021 to update the County's contact information and to correct errors in the original Personnel and Billing Rates of the contract.

Proposed Amendment No. 2 will increase the payment limit from \$250,000 to \$300,000 and replace the Personnel and Billing Rates of the contract to reflect changes in the allocation of funding by task. In order to comply with conditions of the grant, the Personnel and Billing Rates, including the allocations for each task, must be accurate.

CONSEQUENCE OF NEGATIVE ACTION:

Without approval from the Board of Supervisors, the contract will not have sufficient funds to complete the Active Transportation Plan. A delay in executing this contract will delay the preparation of the Active Transportation Plan by the consultant and will jeopardize grant funding.