



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Ellen McDonnell, Interim Public Defender  
Date: October 12, 2021

Subject: Memorandum of Understanding between the Public Defenders Office and National Legal Aid & Defender Association

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Defender, or designee, to execute a Memorandum of Understanding with National Legal Aid & Defender Association (NLADA) to define the responsibilities of NLADA, as the Project Sponsor, and the the Public Defenders Office as the Project Host Site, including a cost share payment not to exceed \$5,000 for one (1) AmeriCorps VISTA member who will provide performance measurement and data analysis services for the period of October 1, 2021 through December 1, 2022.

**FISCAL IMPACT:**

There is a \$5,000 Host Site cost share payment to NLADA by the Public Defenders Office (100% General Fund).

**BACKGROUND:**

NLADA is the fiscal agent and administrator of a grant from the Corporation for National & Community Service. This grant allows NLADA to assign one VISTA member to the Public Defenders Office. The VISTA member, who will be recruited by the Public Defenders Office, will assist the office modernize its approach to evidence based practices, data management, and community partnerships. This will include analytics to track and measure

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **10/12/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Joanne Sanchez  
925-335-8065

cc:

outcomes in a variety of areas such as immigration, racial and ethnic disparities, and connecting clients with substance abuse disorder treatment programs.

CONSEQUENCE OF NEGATIVE ACTION:

If unapproved, the Public Defenders Office will not be able to execute a Memorandum of Understanding with NLADA, nor participate as a Project Host Site for the VISTA member program.