



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services  
Date: October 5, 2021

Subject: Cancel Two Community Health Worker I Positions and Add Two Substance Abuse Counselor Positions in the Health Services Department

### **RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 25810 to cancel two (2) Community Health Worker I (VKWC) positions #17659 and #17760 at salary plan and grade TC5-0993 (\$40,956 - \$45,154) and add two (2) permanent full-time Substance Abuse Counselor (VHVC) positions at salary plan and grade TC5-1436 (\$67,393 - \$81,917) in the Health Services Department. (All represented)

### **FISCAL IMPACT:**

Upon approval, this action will result in an annual cost increase of approximately \$111,818 including \$43,363 in pension costs. This will be 100% funded by the Residential Substance Abuse Treatment (RSAT) grant through the Bureau of Justice Assistance (BJA) and the California Board of Corrections.

### **BACKGROUND:**

The Alcohol and Other Drugs Services (AODS) must cancel two (2) vacant Community Health Worker I (VKWC) positions #17659 and #17660 and add two (2) Substance Abuse Counselor (VHVC) positions, one of which will be flagged for Spanish speaking incumbents to continue to meet Division goals of increasing penetration rates in County

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **10/05/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

### **VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 5, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Lauren Jimenez,  
925-957-5262

cc:

threshold languages. A Residential Substance

### BACKGROUND: (CONT'D)

Abuse Treatment (RSAT) grant was awarded to Alcohol and Other Drugs Services (AODS) for the provision of substance use counseling in the West County Detention Facility located in Richmond. It is imperative that Substance Abuse Counselors work at this location to screen and counsel inside the facility, perform case management duties, coordinate care with outside substance use agencies upon release, and work closely with the Contra Costa Behavioral Health Access Line. The Substance Abuse Counselor positions are needed in order to function efficiently and help the population within Alcohol and Other Drugs Services (AODS).

### CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, there will not be adequate staffing at the West County Detention Facility located in Richmond and Alcohol and Other Drugs Services (AODS) may lose its Residential Substance Abuse Treatment (RSAT) grant that was awarded to their program.

### ATTACHMENTS

P300 No. 25810 HSD