



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services
Date: October 12, 2021

Subject: Reassign One Supervising Accountant position and One Health Services Accountant position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25815 to reassign one (1) Supervising Accountant (SAHJ) position #13314 at salary plan and grade ZA5-1703 (\$7,316 - \$8,892), and its incumbent, from Department 0540 (cost center 6567 - General Accounting) to Department 0450 (cost center 5761 - Public Health Administration); and reassign one (1) vacant Health Services Accountant (VCTB) position #14116 at salary plan and grade ZB-1804 (\$8,085 - \$9,827) from Department 0450 (cost center 5761 - Public Health Administration) to Department 0540 (cost center 6567 - General Accounting) in the Finance division of the Health Services Department. (Represented)

FISCAL IMPACT:

This action will result in a cost savings of approximately \$17,068, including \$6,619 in pension costs, for the Public Health Administration finance unit; this cost will be absorbed by the General Accounting unit. (Hospital Enterprise Fund I)

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **10/12/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Sherry Martija, (925)
957-5480

BACKGROUND:

The Public Health Finance unit is currently being restructured and management determined the need for a Supervising Accountant moving forward. Position #13314 was housed in General Accounting (department 0540, org code 6567) and was vacant at the time of this determination -- since then, it has been filled and the incumbent has been assigned to oversee the Public Health Finance unit in order to meet the needs of the restructuring. This request is to reassign the position and its incumbent to the Public Health Finance unit (department 0450, org code 5761) to properly reflect the expense with the appropriate cost center. To offset the cost of reassigning this position, one vacant Health Services Accountant position will be reassigned from the Public Health Finance unit to the General Accounting unit.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, this will result in the continuance of the position being funded by a cost center/unit that the position does not reside in, nor where it is financially supported.

ATTACHMENTS

P300 No. 25815 HSD