



Contra Costa County

To: Board of Supervisors
From: Monica Nino, County Administrator
Date: October 5, 2021

Subject: Clear outstanding cash balances and inactivate Office of Revenue Collection funds

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Auditor-Controller to transfer a cash balance of \$599.88 in fund 831200, Office of Revenue Collection Trust, and a cash balance of \$77,100.37 in fund 832700, Office of Revenue Parking Collection, to fund 100300/0005, County General Fund-General Purpose Revenue, and to inactivate funds 831200 and 832700.

FISCAL IMPACT:

The combined balance of \$77,700.25 will be transferred to the County General Fund-General Purpose Revenue (fund 100300/0005)

BACKGROUND:

The Contra Costa Office of Revenue Collection (ORC) ceased operating on July 1, 2010. Monies in the amount of \$77,700.25 that it had collected for various departments remain in its accounts. No reliable records have been located that would identify the department(s) to which the monies belong. Both of the ORC accounts that have a cash balance, the Office of Revenue Collection Trust Fund (831200) and the Office of Revenue Parking Collection

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/05/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 5, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Laura Strobel (925)
655-2058

cc:

Fund (832700), have had

BACKGROUND: (CONT'D)

no activity since fiscal year 2010-2011.

As part of the County project of implementing a new finance system, the Office of the Auditor-Controller is analyzing the accounts in the current finance system. If this item is approved, the Auditor-Controller's Office will transfer the cash balances in ORC funds 831200 and 832700 to the County General Fund-General Purpose Revenue (fund 100300/0005) and will then inactivate these accounts.

CONSEQUENCE OF NEGATIVE ACTION:

The cash balances will not be transferred, and the funds will not be inactivated.