



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: September 21, 2021

Subject: Consulting Services Agreement with UNICO Engineering Inc., Countywide.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a Consulting Services Agreement with UNICO Engineering Inc. in an amount not to exceed \$350,000 for on-call construction management services for the period September 21, 2021 through September 30, 2024, Countywide. (Project No.: Various) (All Districts)

**FISCAL IMPACT:**

Work performed under this on-call Consulting Services Agreement is funded by Developer Fees and Local State and Federal funds for Local Road, Flood Control, and Airport Projects. (100% Various Funds)

**BACKGROUND:**

The Public Works Department is involved in various projects in the County that require construction management services for road, flood control, and airport projects. After a solicitation process, this firm was selected as one of the seven firms to provide construction management services on an "on-call" basis. The Consultant will augment Public Works staff on an as-needed basis. They will be used as an extension of Public Works staff during busy times when extra help is needed or when in-house expertise is not available. This

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **09/21/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 21, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Adelina Huerta,  
925.313.2305

cc:

on-call Consulting Services Agreement will be in effect for three years.

Government Code Section 31000 and 4525 authorizes the County to contract for services including the type of construction management that UNICO Engineering Inc. provides.

**BACKGROUND: (CONT'D)**

This contract includes services provided by represented classifications, and the County has met its obligations with the respective labor partner(s).

**CONSEQUENCE OF NEGATIVE ACTION:**

Without approval from the Board of Supervisors, this Consulting Services Agreement will not be in effect. A possible delay in completing projects requiring construction management services will occur. Executing this Consulting Services Agreement will facilitate the process of design and construction for various Public Works projects requiring construction management expertise.