



**Contra  
Costa  
County**

To: Board of Supervisors  
From: John Kopchik, Director, Conservation & Development Department  
Date: September 14, 2021

Subject: RESOLUTION OF INTENTION TO FORM ZONE 3008 OF COUNTY SERVICE AREA P-6 IN THE UNINCORPORATED SAN PABLO AREA OF THE COUNTY (DISTRICT I)

**RECOMMENDATION(S):**

1. ADOPT Resolution No. 2021/280, initiating proceedings for the formation of a new zone, Zone 3008, within County Service Area P-6, in the unincorporated San Pablo area of the County.
2. FIX a public hearing for October 12, 2021, at 9:00 a.m., on the formation of Zone 3008 within County Service Area P-6.
3. FIX a public hearing for October 12, 2021, at 9:00 a.m., to consider the adoption of Ordinance 2021-28, which would authorize the levy of a special tax to augment funding for police protection services in proposed Zone 3008, and to authorize submission of the ordinance to the voters for approval at the December 14, 2021, election.

**FISCAL IMPACT:**

The cost of establishing the proposed Police Services Special Tax District is paid for by the developer of the subdivision.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **09/14/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 14, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jennifer Cruz, (925)  
655-2867

cc:

## BACKGROUND:

Per the conditions of approval for Subdivision 9491 (County File #SD18-9491), the developer of the property located at 16500 San Pablo Avenue in the unincorporated San Pablo area is required to establish a Special Police Services Tax District for the 33-lot subdivision prior to recording the final map for the subdivision. The proposed special tax district would fund an increase in the level of police protection services that is provided in the unincorporated San Pablo area.

Adoption of a resolution of intent to form a new tax district (Resolution No. 2021/280) is required by Government Code Section 25217, subdivision (b), as the first step in forming the proposed zone, which will serve as the vehicle to collect special taxes within the proposed zone if the tax measure is approved by the voters on the December 14, 2021, ballot. The resolution includes information regarding the name and boundaries of the zone, the different level of services to be provided, and the method by which the increased level of service is to be funded. The resolution also directs the Clerk of the Board to publish and mail notice of a public hearing regarding the proposed zone formation. It is recommended that the Board set this hearing for 9:00 a.m. on October 12, 2021. If at the conclusion of that public hearing the Board determines that more than 50% of the total number of voters residing within the proposed zone have filed written objections to the formation, Government Code Section 25217.1, subdivision (b)(1), would require the Board to determine that a majority protest exists and to terminate the proceedings. The proposed police service district currently consists of a single 2.73-acre property owned by the Trust of Franklin Yee and Mary S. Yee, Diana E. Yee, David and Rosie T. Wong, Revocable Living Trust, and Larry Yee and Janet Tsujimoto-Lee, who per the conditions of approval for the subdivision are required to establish the police service district prior to recording the final map.

If there is no majority protest and the Board elects to proceed with the formation of the zone, a second public hearing would be required to consider the approval of Ordinance No. 2021-28, pertaining to the proposed levy of a special tax on the subject parcel within Zone 3008 for police protection services and submission of the measure to the voters, pursuant to Government Code Section 50077, subdivision (a). It is recommended that this hearing be set at 9:00 a.m. on October 12, 2021, immediately following the hearing on the zone formation. If the Board thereafter adopts Ordinance No. 2021-28, then the tax measure would be submitted for placement on the December 14, 2021, ballot.

## CONSEQUENCE OF NEGATIVE ACTION:

If not approved, Ordinance No. 2021-28 will not be adopted, formation of Special Tax Zone 3008 will not occur, and the Special Tax District will not be established at the December 14, 2021, hearing.

## ATTACHMENTS

Resolution 2021/280

Exhibit A - Legal Description

Exhibit B - Plat Map