



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: September 14, 2021

Subject: Lease amendment for 3361 Walnut Boulevard, Suite 140, Brentwood, for use by Board Of Supervisor's Office, District III.

RECOMMENDATION(S):

APPROVE the First Amendment to the lease to extend its term through December 31, 2024. County is leasing a total of approximately 2,107 square feet of office space in the building commonly known as 3361 Walnut Boulevard, Suite 140, Brentwood. The annual rent is \$52,085 with rent increases.

AUTHORIZE the Public Works Director, or designee, to execute the lease amendment between the County, as lessee, and Brentwood Walnut B, LLC, as lessor.

FISCAL IMPACT:

100% General Fund.

BACKGROUND:

This space has served as the office for the District III Supervisor since 2011. The District III Supervisor, Diane Burgis, has requested to extend the lease for four years to continue servicing the community at this location. Reasonable rent rates have been negotiated with the lessor to allow affordability of the space for the County.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/14/2021** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 14, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Julin Perez,
925.957.2460

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If the lease amendment is not approved, the Board of Supervisor's Office for District III may experience interruptions in its ability to provide services to the County community, and would require finding another suitable location, at increased rent, together with the associated expenses of moving and constructing new tenant improvements.

ATTACHMENTS

Amendment