



**Contra  
Costa  
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: September 21, 2021

Subject: Purchase Order with Producers Dairy Foods, Inc.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Employment and Human Services Department, to execute a blanket purchase order with Producers Dairy Foods, Inc., in an amount not to exceed \$400,000, to provide fresh dairy food products for the Community Services Bureau Food Services Division for the period July 1, 2021 through June 30, 2025.

**FISCAL IMPACT:**

Purchase order #010113 will be executed in an amount not to exceed \$400,000. The purchase order will be funded 50% by Federal Administration for Children and Families and 50% by State California Department of Education, with no County match. CFDA #93.600.

**BACKGROUND:**

The Employment and Human Services Department, Community Services Bureau, utilizes Producers Dairy Foods, Inc. to provide fresh dairy food products to the childcare centers operated by the department.

**CONSEQUENCE OF NEGATIVE ACTION:**

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/21/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 21, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: V. Kaplan, (925)  
608-5052

cc:

If not approved, County will not be able to offer fresh dairy food products for its childcare centers.

### CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department Community Services Bureau supports three of Contra Costa County's Community outcomes- Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.