



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: September 21, 2021

Subject: Reassign one (1) vacant part-time Public Health Nutritionist

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25802 to reassign one (1) vacant part-time (20/40) Public Health Nutritionist (V9WB) (represented) position #8498 at salary plan and grade TC5 1430 (\$5,582.83 - \$6,785.96) from Department #0450 (Public Health) to #0460 (California Children's Services) in the Health Services Department.

FISCAL IMPACT:

Upon approval, the annual cost of approximately \$79,804, which includes \$15,790 in pension costs, will shift from Public Health Family Maternal and Child Health (0450) to California Children's Services (0460). This cost will be fully offset by 65% Federal and 27% State grants, and 8% County General Fund allocations.

BACKGROUND:

In fiscal year 2019-2020, California Children's Services (CCS) and Women, Infants, and Children (WIC) shared a part-time Public Health Nutritionist position. The allocation of the position granted 16 of the 20 hours to CCS. In fiscal year 2020-2021, CCS became able to fund the full expense of this part-time Public Health Nutritionist position through their existing State/Fed/County grant monies. This circumstance presents an opportunity for this

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **09/21/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 21, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Mary Jane De
Jesus-Saepharn, 925-957-5240

By: June McHuen, Deputy

position to be 100% allocated to CCS.

The

BACKGROUND: (CONT'D)

Public Health Nutritionist reviews referrals and documentation to make decisions on eligibility for enteral nutrition products and/or medical foods and related Durable Medical Equipment and medical supplies based on CCS State policy. The CCS Public Health Nutritionists assess whether or not prescribed enteral nutrition products are medically appropriate, and consult with the Special Care Center Registered Dietician (RD) as needed. This person will also issue authorizations and denials for requested formulas and medical foods. The primary function of this role will include case management and collaboration with providers and vendors to facilitate the completion of necessary RD assessment and documentation to determine Medical Eligibility for CCS nutrition services.

CONSEQUENCE OF NEGATIVE ACTION:

If this request is not approved, this position will not be properly allocated to the California Children's Services (CCS) program and will negatively affect departmental accounting activities.

ATTACHMENTS

P300 No. 25802 HSD