



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: September 7, 2021

Subject: Construction Contract for Ygnacio Valley Parking Lot & ADA Improvements Project at 2661 Oak Grove Road, Walnut Creek (WON:X40608)

**RECOMMENDATION(S):**

DETERMINE that the bid submitted by GradeTech Inc. complied with the requirements of the County's Outreach Program for this project, as provided in the project specifications, and FURTHER DETERMINE that GradeTech Inc. submitted the best responsive and responsible bid for this project.

AWARD the construction contract for the above project to GradeTech Inc. in the amount of \$111,988 and DIRECT that the Public Works Director, or designee, prepare the contract.

DIRECT that GradeTech Inc. shall submit two good and sufficient security bonds (performance and payment bonds) in the amount of \$111,988 each.

ORDER that, after the contractor has signed the contract and returned it, together with the bonds, evidence of insurance, and other required documents, and the Public Works Director has reviewed and found them to be sufficient, the Public Works Director, or designee, is authorized to sign the contract for this Board.

ORDER that, in accordance with the project specifications and upon signature of the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **09/07/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 7, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Kevin Lachapelle,  
(925) 313-7082

By: Laura Cassell, Deputy

cc:

contract by the Public Works Director, or designee, any bid bonds posted by the bidders are exonerated and any checks or cash submitted for bid security shall be returned.

## RECOMMENDATION(S): (CONT'D)

AUTHORIZE the Public Works Director, or designee, to sign any escrow agreements prepared for this project to permit the direct payment of retention into escrow or the substitution of securities for moneys withheld by the County to ensure performance under the contract, pursuant to Public Contract Code Section 22300.

AUTHORIZE the Public Works Director, or designee, to order changes or additions to the work pursuant to Public Contract Code Section 20142.

DELEGATE, pursuant to Public Contract Code Section 4114, to the Public Works Director, or designee, the Board's functions under Public Contract Code Section 4107 and 4110.

### FISCAL IMPACT:

The total estimated construction cost will be funded by a Community Development Block Grant (CDBG) (estimated at \$95,000 or 85%), and the Library Department (estimated at \$17,000 or 15%)

### BACKGROUND:

Public libraries in the U.S. are long-established as the cornerstone of a healthy community that offer free services and materials to people who would otherwise not be able to pay for these materials and services. The Ygnacio Valley Library provides free reading and research materials for all ages as well as free story times and events for adults, teens, children and adults with developmental disabilities. Programs range from book clubs to financial planning seminars, and computer docent sessions. The Library also offers an adult literacy program that teaches adults to read and write. The Ygnacio Valley Library has operated in its current location since 1975 and is visited by residents approximately 120,000 times each year. It holds 62,000 volumes that were checked out more than 267,000 times last year and offers 13 Internet computers and free wireless access.

Facilities staff received a work order request to assess and repair the condition of the parking lot. After analysis, it was determined that due to the extensive repair work required; any necessary ADA improvements to the building would also need to be addressed. The scope of work generally consists of removal of asphalt concrete surface paving, base material compaction, HMA overlay, ADA ramp and crosswalk installation, and parking lot restriping.

On March 23, 2021, the Board approved the project design and specifications and authorized staff to put the project out to bid.

The Construction cost estimate was for \$260,000 and the general prevailing wage rates will be the minimum rates paid on this project. Bids were received and opened by the Public Works Department on July 22, 2021, and the bid results were as follows:

<u>Bidder</u>	<u>Base Bid</u>
Gradetech Inc.	\$111,988
DRT	\$156,841.40
EE Gilbert	\$158,175.38
Black Bear Paving	\$188,218.25
Kerex Engineering	\$239,845

The CDBG is expected to fund a significant portion of the construction costs associated with ADA work. The Library Department Fund will pay the grant match, all non-grant eligible costs, and project costs above the grant awards.

Staff has evaluated the low bid submitted by GradeTech Inc. and their good faith documentation. Staff has determined that GradeTech Inc.'s bid is responsive and their good faith effort documentation is in compliance with the County's Outreach Program. The Public Works Director recommends that the Board award the construction contract for this project to GradeTech Inc., the lowest responsible and responsive bidder, in the amount of \$111,988

CONSEQUENCE OF NEGATIVE ACTION:

If the project is not approved, the County will not be able to repair the parking lot and provide the necessary ADA improvements for patrons of the library.