



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services  
Date: September 7, 2021

Subject: Add one Substance Abuse Counselor Trainee position in the Health Service Department

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**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 25795 to add one (1) Substance Abuse Counselor Trainee (VHWE) position at salary plan and grade TC5-0903 (\$3,313 - \$4,027) in the Health Services department. (Represented)

**FISCAL IMPACT:**

Upon approval, this action will result in an annual cost of \$91,376.58, with \$35,435.84 in pension already included. (100% Drug Medi-Cal available through 50% Realignment and 50% Substance Abuse Block Grant)

**BACKGROUND:**

Discovery House is a County operated 40-bed residential facility that is licensed by the Department of Health Care Services (DHCS) to serve as a substance use disorder program for men. It is also a Drug Medi-Cal (DMC) certified facility that serves Medi-Cal beneficiaries 24/7. The population has significantly changed over time and many are medically vulnerable. There is no medical staff in the building, but most importantly during

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

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Action of Board On: **09/07/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor

Candace Andersen, District II  
Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV  
Supervisor

Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 7, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Fatima Matal Sol,  
(925) 335-3307

an emergency or crisis when there is only one counselor, there is inadequate response and the overall safety of the clients and staff is compromised. The Behavioral Health division of the Health

BACKGROUND: (CONT'D)

Services department is requesting to add another Substance Abuse Counselor Trainee position, which will be assigned to the graveyard shift to ensure that there are at least 2 staff working at any given time. This will not only support safety in the program, but will also reduce liability related to inability to adequately respond to a crisis.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the Discovery House will have insufficient staff to care for clients and ensure their safety during emergency situations.

ATTACHMENTS

P300 No. 25795 HSD