



Contra  
Costa  
County

To: Board of Supervisors  
From: Candace Andersen, District II Supervisor  
Date: September 7, 2021

Subject: APPOINTMENT TO THE ASSESSMENT APPEALS BOARD

**RECOMMENDATION(S):**

APPOINT the following individual to the District II Alternate Seat of the Assessment Appeals Board for a three-year term with an expiration date of September 1, 2024, as recommended by Supervisor Candace Andersen:

Victoria Smith  
Orinda, CA 94563

**FISCAL IMPACT:**

NONE

**BACKGROUND:**

Established May 29, 1973 by Ordinance 73-45, the Assessment Appeals Board is the Board of Equalization for the County, with the power to equalize the valuation of the taxable property in the County for the purpose of taxation and review, as well as equalize and adjust penal and escaped assessments on the roll. There are five Appeals Board Members, and five Alternate Members. To be eligible for these positions, a person must meet the following qualifications: 1. Be knowledgeable in the area of property appraisal and taxation. 2. Have a

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/07/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 7, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Jill Ray,  
925-957-8860

minimum of five years professional experience in California as one of the following: Certified Public Accountant, Public Accountant, Licensed Real Estate Broker, Attorney, or Property Appraiser accredited by a national professional organization. 3. Five years experience in California as an appraiser certified by the State Board of Equalization. Assessment Appeals Board members serve staggered three year terms.

BACKGROUND: (CONT'D)

Supervisor Andersen advertised the vacancy, interviewed Ms. Smith, her credentials have been verified, and feels she will make a positive addition to the Board.

CONSEQUENCE OF NEGATIVE ACTION:

The seat will remain vacant.