



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: September 7, 2021

Subject: Participating Addendum with Maxon Furniture, Inc. through the Distributor, Be. Workplace Design

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the County, a Participating Addendum with Maxon Furniture, Inc., in an amount not to exceed \$1,000,000, for the distribution of various furniture, design and installation services for use by all County Departments, during the period from September 7, 2021 through April 30, 2023, under the terms of a Master Contract awarded by the Region 4 Education Service Center, and distributed through Be. Workplace Design.

**FISCAL IMPACT:**

Product and service costs paid by County Departments. (100% User Departments).

**BACKGROUND:**

Contra Costa Purchasing Services is requesting approval of a Participating Addendum for various furniture purchases, design and installation services through one of Maxon's Distributors; Be. Workplace Design. Orders will be unique to each County Department. Products are guaranteed through a master contract awarded by the Region 4 Education Service Center, OMNIA Cooperative Program. Approval of the addendum between

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **09/07/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 7, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Cynthia Shehorn,  
925-957-2495

cc:



### BACKGROUND: (CONT'D)

Contra Costa County and Maxon Furniture, Inc., allows the County to obtain guaranteed pricing available through the OMNIA Partners contract. The purchase will support all County Departments with a variety of Systems and Freestanding Furniture, Seating/Chairs, Filing Systems, Technology Support Systems, Library and Cafeteria Furniture, Office and Technical Education Furniture, which offer discounts of 75% off published price lists. This will allow the County the option to choose furniture from more than one source, promote competition among the providers, and is ultimately designed to offer County Departments a variety of product choices and providers.

### CONSEQUENCE OF NEGATIVE ACTION:

Without approval of an alternate furniture source, the County would have limited options, no competition among the providers, and ultimately pay more by not taking advantage of cooperative purchasing discounts.

### ATTACHMENTS

Signed Participating Addendum for Maxon Furniture  
Maxon Contract