



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: September 7, 2021

Subject: Contract with Frank McGuire d/b/a The Landscape Company, a California Corporation, Countywide

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Frank McGuire d/b/a The Landscape Company, in an amount not to exceed \$2,000,000 to provide on-call landscaping services at various County sites and facilities, for the period September 1, 2021 through August 31, 2024, Countywide.

**FISCAL IMPACT:**

Facilities Maintenance Budget. (100% General Fund)

**BACKGROUND:**

Public Works Facilities Services is responsible for maintaining the irrigation and drainage systems at County facilities, along with weed abatement of County-owned properties. On-call landscaping contracts are on an as-needed basis, utilized when the demand for landscaping and weed abatement services exceeds staffing levels. Government Code Section 25358 authorizes the County to contract for maintenance and upkeep of County facilities. The Public Works Department recently conducted a formal solicitation for on-call landscaping services. The Request for Proposal was

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

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Action of Board On: **09/07/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 7, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Kevin Lachapelle,  
(925) 313-7082

By: Laura Cassell, Deputy

cc:

BACKGROUND: (CONT'D)

originally bid on Bidsync #2102-457. The Public Works Department conducted a thorough evaluation and Frank McGuire d/b/a The Landscape Company, was one of two vendors awarded for this contract.

The contract will have a limit of \$2,000,000 and a term of three (3) years with the option of two (2) one-year extensions and will pay for services according to the rates set forth in the contract. Frank McGuire d/b/a The Landscape Company, will be able to request rate increases equal to the rate of increase in the Consumer Price Index for the San Francisco - Oakland area as published by the Bureau of Labor Statistics, plus two percent, on each anniversary of the effective date of this contract. Facilities Services is requesting a contract with Frank McGuire d/b/a The Landscape Company, to be approved for a period covering three years.

This contract includes services provided by represented classifications, and the County has met its obligations with the respective labor partner(s).

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, landscaping services with Frank McGuire d/b/a The Landscape Company, will be discontinued.