



**Contra
Costa
County**

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: September 7, 2021

Subject: Add One (1) Structural Engineer position in the Department of Conservation and Development

RECOMMENDATION(S):

ADOPT Position Resolution No. 25790 to add one (1) Structural Engineer (NCSA) (represented) position at salary plan and grade ZB5 1813 (\$8,157 - \$9,915) in the Department of Conservation and Development.

FISCAL IMPACT:

The total cost of adding this position is approximately \$169,280 of which \$31,000 are pension costs. This position will be funded 100% by the Land Development Fund. No General Fund impact.

BACKGROUND:

Building permit applications and the resulting plan review activities have increased substantially in recent years, with the issuance rate of building permits reaching its highest point in ten years. Additionally, two senior staff members on the building plan review team retired in July and August 2021. The loss of two experienced, highly efficient staff members has led the department to assess its staffing structure and to determine that additional staffing is needed to support the overall quantity of work. The proposed structural engineer position is necessary to maintain work flow and to continue providing the public with

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/07/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 7, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Arnai Maxey (925)
655-2787

cc: Sylvia WongTam, Arnai Maxey

reasonable response times on their applications.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to add this position will limit the ability of the Department of Conservation and Development to efficiently and responsively process building and planning applications.

ATTACHMENTS

P300 25790_Add Structural Engineer in DCD