



Contra
Costa
County

To: Board of Supervisors
From: Ann Elliott, Human Resources Director
Date: September 14, 2021

Subject: ADOPT Ordinance No. 2021-26 amending the County Ordinance Code to delete two classifications

RECOMMENDATION(S):

ADOPT Ordinance No. 2021-26 amending the County Ordinance Code to delete the classifications of Chief Deputy Treasurer-Tax Collector-Exempt (S5B2) and Labor Relations Manager-Exempt (ADD6), update section heading, and reorganize existing section.

FISCAL IMPACT:

There is no cost associated with this action.

BACKGROUND:

The Treasurer-Tax Collector has determined that current organizational structure does not warrant the need for a Chief Assistant Treasurer-Tax Collector position.

As part of a reorganization of the reporting structure of the County Administrator's Office the existing classification of Chief of Labor Relations, is a more appropriate position than that of Labor Relations Manager. The position provides expert labor relations counsel to the Board of Supervisors and County departments. As this classification more appropriately represents the functions and responsibilities of the incumbent, it is recommended that the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/14/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 14, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Gladys Reid (925)
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cc: Sylvia WongTam, Eric Suitsos

current Labor Relations Manager be reclassified to Chief of Labor Relations and eliminate the Labor Relations class.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the two classifications may not be deleted from the Ordinance Code.

ATTACHMENTS

Adopt Ordinance to Delete Update and Reorganize