



Contra  
Costa  
County

To: Board of Supervisors  
From: Monica Nino, County Administrator  
Date: August 10, 2021

Subject: Appointment to the Contra Costa Commission for Women and Girls

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**RECOMMENDATION(S):**

ACCEPT the resignation of Kirsten Upshaw from the At-Large 1 Seat on the Contra Costa Commission for Women and Girls;

APPOINT Kirsten Upshaw to the District V Seat on the Contra Costa Commission for Women and Girls with a term expiring February 28, 2025;

DECLARE a vacancy in the At-Large 1 Seat; and

DIRECT the Clerk of the Board to post the vacancy, as requested by the Commission.

**FISCAL IMPACT:**

None

**BACKGROUND:**

Kirsten Upshaw was appointed to the Commission for Women and Girls in the At-Large 1 seat on March 30, 2021 for a term ending February 28, 2025. Ms. Upshaw is resigning the At-Large 1 seat to be appointed as the District V representative on the Commission for Women and Girls. Ms. Upshaw's appointment to the District V seat is occurring through this same board order.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

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Action of Board On: **08/10/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 10, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Dennis Bozanich,  
925-655-2050

cc:

**BACKGROUND: (CONT'D)**

The Contra Costa Commission for Women and Girls identifies major economic, educational and social concerns of women in Contra Costa County, to reach and inform all women on a variety of issues.

**CONSEQUENCE OF NEGATIVE ACTION:**

The District V Seat will remain vacant.