



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: August 3, 2021

Subject: Discharge from Accountability for Uncollected Public Works Accounts

RECOMMENDATION(S):

AUTHORIZE the discharge from accountability for uncollected Public Works Land Development accounts totaling \$157,933.40 which have been deemed uncollectible, as recommended by the Public Works Director.

FISCAL IMPACT:

The accounts to be discharged total \$157,933.40 (100% Land Development Fund).

BACKGROUND:

The Public Works Department has received confirmation that these accounts are not recoverable due to one or more of the following reasons: the accounts are being discharged in bankruptcy; the debtors are deceased; the company no longer exists; the statute of limitations for pursuing recovery of the debt has expired; the cost of recovery is excessive; and/or the debtor no longer resides in the state. Based on the stated facts, Public Works should write off these accounts as uncollectable.

Approval of the recommended action will allow Public Works to purge these records from the system thereby creating an accurate inventory of recoverable accounts, a more

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **08/03/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 3, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Michelle Gonsalves,
(925) 313-2123

By: Stacey M. Boyd, Deputy

cc:

manageable case count for staff, and elimination of redundant research by the accounting staff.

CONSEQUENCE OF NEGATIVE ACTION:

The Public Works Department will continue to carry the uncollectable accounts creating an overstatement of accounts receivables.

ATTACHMENTS

FY20-21 Write Offs