



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: July 13, 2021

Subject: Novation Contract #72-039-12 with West Contra Costa County Meals on Wheels

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Novation Contract #72-039-12 with West Contra Costa County Meals on Wheels, a non-profit corporation, in an amount not to exceed \$227,857, to provide home-delivered meals for the Senior Nutrition Program for the period from July 1, 2021 through June 30, 2022, which includes a three-month automatic extension through September 30, 2022, in an amount not to exceed \$56,964.

**FISCAL IMPACT:**

Approval of this contract will result in budgeted expenditures of up to \$227,857 and will be funded 100% by Title III-C 2 of the Older Americans Act of funds. (No rate increase)

**BACKGROUND:**

This contract meets the social needs of county's population by providing home-delivered meals on 250 serving days, to an average of 550 nutritionally at-risk, homebound senior citizens and an average of 10 county residents living with HIV/AIDS, to ensure they receive at least one third of their daily nutritional requirements.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

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Action of Board On: **07/13/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 13, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Daniel Peddycord,  
925-313-6712

By: Laura Cassell, Deputy

BACKGROUND: (CONT'D)

In July 2020 the County Administrator approved and Purchasing Services Manager executed Contract #72-039-11 with West Contra Costa County Meals on Wheels for the provision of home-delivered meals for the Senior Nutrition Program, in the amount of \$186,974, for the period July 1, 2020 through June 30, 2021, which included a three month automation extension period through September 30, 2021.

Approval of this Novation Contract #72-039-12 replaces the automatic extension under the prior contract allowing the contractor to continue to provide home-delivered meals for the Senior Nutrition Program through June 30, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, West County's homebound senior citizens and HIV/AIDS patients will not receive meals which provide at least one third of their daily nutrition.