



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Esa Ehmen-Krause, County Probation Officer  
Date: July 13, 2021

Subject: Contract with Resource Development Associates (RDA)

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the County Probation Officer, or designee, to execute a contract with the Resource Development Associates Inc. in an amount not to exceed \$219,550 to support the work of the Juvenile Justice Coordinating Council by providing committee consulting services for the term July 1, 2021 through June 30, 2022.

**FISCAL IMPACT:**

100% Juvenile Justice Crime Prevention Act (JJCPA) revenue.

**BACKGROUND:**

Resource Development Associates (RDA) Inc. provides committee consulting services to the Contra Costa Juvenile Justice Coordinating Council (JJCC) that includes meeting facilitation and planning. RDA's multidisciplinary team is comprised of 40 in-house employees and dozens of subcontracted partners, offering more than enough capacity to provide committee consulting services to the Contra Costa Juvenile Justice Coordinating Council (JJCC). From 2018 to 2021, the Contra Costa County Probation Department engaged RDA to lead the development of its Juvenile Probation Consolidated Annual Plan—a cohesive, targeted plan based on two different funding streams,

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

---

Action of Board On: **07/13/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 13, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Danielle Fokkema,  
925-313-4195

By: Laura Cassell, Deputy

cc:



### BACKGROUND: (CONT'D)

the Juvenile Justice Crime Prevention Act (JJCPA) and the Youthful Offender Block Grant (YOBG), each with their own priorities and requirements. The goal of the consolidated plan is to improve services for youth who are involved in or at risk of involvement in the juvenile justice system. RDA will be assisting the Probation Department with updating our JJCPA-YOBG Consolidated Annual Plan, providing project management and communication, data planning, and engaging community based organizations in a capacity building process.

### CONSEQUENCE OF NEGATIVE ACTION:

Without this contract, the Juvenile Justice Coordinating Council (JJCC) will not have the proper guidance and support of their work.

### CHILDREN'S IMPACT STATEMENT:

This action supports two of the community outcomes established in the Children's Report Card: 1) "Children and Youth Healthy and Preparing for a Productive Adulthood" and 2) "Communities that are Safe and Provide a High Quality of Life."