SLAI OF

Contra Costa County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: July 13, 2021

Subject: Purchase Order Amendment with The Home Depot Pro (formally SupplyWorks)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent or designee, to execute, on behalf of the Public Works Director, an amendment to purchase order #016485 with The Home Depot Pro (formally SupplyWorks), effective July 13, 2021, to extend the term from June 30, 2021 through September 30, 2021 for building material and janitorial supplies, with no change to the payment limit of \$2,000,000, Countywide.

FISCAL IMPACT:

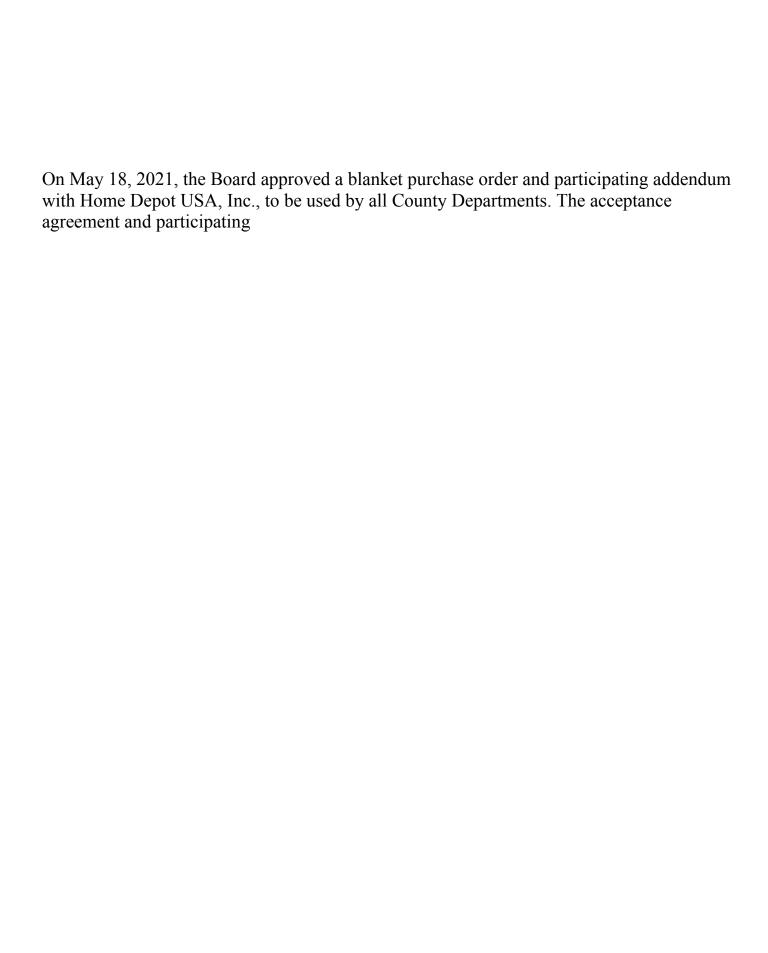
There is no fiscal impact with this action. The amendment is to extend the term only with no change to the payment limit. Contract costs are budgeted in the Facilities Maintenance Budget.

BACKGROUND:

Public Works Materials Management is responsible for the purchase of materials and supplies for Custodial Services and Facilities Maintenance. The purchase order is utilized for custodial supplies, cabinets, appliances, furniture, construction and remodeling materials, repairs, office supplies and shop parts.

✓ APPROVE	OTHER
	RECOMMENDATION OF BOARD COMMITTEE
Action of Board On: 07/13/2021	✓ APPROVED AS RECOMMENDED ☐ OTHER
Clerks Notes:	
VOTE OF SUPERVISORS	
AYE: John Gioia, District I Supervisor	
Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.
Diane Burgis, District III Supervisor	ATTESTED: July 13, 2021
Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors
Contact: Kevin Lachapelle,	By: Laura Cassell, Deputy

(925) 313-7082



BACKGROUND: (CONT'D)

addendum are still being reviewed and executed. This purchase order amendment will allow Facilities Services to continue to purchase building materials and janitorial supplies for County buildings until September 30, 2021, while the blanket purchase order and addendum approved on May 18th are being executed.

CONSEQUENCE OF NEGATIVE ACTION:

If the amendment to the purchase order is not approved, then purchasing material and supplies through The Home Depot Pro (formerly SupplyWorks) will discontinue.