



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: July 13, 2021

Subject: ADVERTISE for the 2021 On-Call Boiler Repair Services Contract(s)

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**RECOMMENDATION(S):**

AUTHORIZE the Public Works Director, or designee, to advertise for bids for the 2021 On-Call Boiler Repair Services Contract(s) for boiler maintenance and repair services at various County facilities, Countywide.

**FISCAL IMPACT:**

Facilities Maintenance Budget. (100% General Fund)

**BACKGROUND:**

Public Works Facilities Services is responsible for maintenance of all hot water, boiler furnace and heat pump systems at County facilities. The current on-call boiler repair contractor can provide full service maintenance, repair, rebuild and replacement services. This contract is due to expire January 31, 2022.

The Public Works Department is requesting authorization to advertise and conduct a formal solicitation for on-call boiler repair services. A Notice to Bidders would be placed in the Contra Costa Times and several building exchanges in accordance with the Cost Accounting Policies and Procedures Manual of the California Uniform Construction Cost Accounting

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

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Action of Board On: **07/13/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor

Candace Andersen, District II  
Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 13, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Kevin Lachapelle,  
(925) 313-7082

By: Laura Cassell, Deputy

cc:

Commission.

BACKGROUND: (CONT'D)

The Public Works Department intends to award at least one (1) but not more than two (2) contracts, total of contracts not to exceed \$1,500,000, to the lowest, responsive and responsible bidder(s). Each contract will have a term of three (3) years with the option of two (2) one-year extensions, and will be used as needed with no minimum amount that has to be spent.

CONSEQUENCE OF NEGATIVE ACTION:

If the request to advertise is not approved, the Public Works Department will not be able to advertise for boiler repair services.