



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Marc Shorr, Chief Information Officer  
Date: September 21, 2021

Subject: APPROVE and AUTHORIZE the Chief Information Officer to execute a consulting services agreement with CSI Telecommunications, Inc.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Chief Information Officer, Department of Information Technology, or designee, to execute a consulting services agreement with CSI Telecommunications, Inc. in an amount not to exceed \$750,000 to provide professional services for the design of a new communications tower, equipment shelter, and site to replace the tower at the 651 Pine Street Building Complex, for the period of July 1, 2021 through June 30, 2023.

**FISCAL IMPACT:**

The cost for this agreement is funded with General Fund Capital Reserves.

**BACKGROUND:**

The Board at its meeting of December 8, 2020 authorized the County Administrator to direct the Chief Information, Department of Information Technology (DoIT), to relocate the telecommunications infrastructure located in and on the 651 Pine Street Building Complex

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/21/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 21, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Marc Shorr,  
925-608-4071

cc: Nancy Zandonella

due to the upcoming demolition of the structure. The

### BACKGROUND: (CONT'D)

services provided by the consultant under this consulting services agreement include designing the new communications tower and equipment shelter, surveying the new site for the radio/microwave tower, performing geotechnical analysis, providing civil engineering plans, including a detailed site layout, grading and grounding plans, shelter and tower positions and utility layouts, suggesting road improvements, providing power requirements, filing or modifying County Federal Communications Commission licenses as well as numerous other activities to ensure that the public safety radio equipment and frequencies are working to maximum capacity.

### CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, DoIT will not have the resources to relocate the communications tower and will impede the plans for the demolition of the 651 Pine Street building.

### CHILDREN'S IMPACT STATEMENT: