



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: June 22, 2021

Subject: Contract with Rubicon Programs Incorporated to Operate WIOA's America's Job Center of California & Adult/Dislocated Workers Career Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Rubicon Programs Incorporated, a non-profit corporation, in an amount not to exceed \$1,400,000, to operate and manage America's Job Center of California locations and provide Adult and Dislocated Worker Career Services under the Workforce Innovation and Opportunity Act (WIOA) to County residents, for the period July 1, 2021 through June 30, 2022.

FISCAL IMPACT:

Funded with 100% Federal Workforce Innovation and Opportunity Act (WIOA) revenues from Adult funding stream grant numbers 201/202 (CFDA 17.258), and Dislocated Worker funding stream grant numbers 501/502 (CFDA 17.278). Category source: WIOA Title 1 formula funds.

BACKGROUND:

This Contract was awarded through Request for Proposals (RFP) #1158 for the provision of Workforce Innovation and Opportunity

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **06/22/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 22, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: C. Youngblood
925-608-4964

BACKGROUND: (CONT'D)

Act (WIOA) America's Job Center of California (AJCC) and Adult and Dislocated Worker (A/DW) Career Services. On September 13, 2017, the Workforce Development Board (WDB) Executive Committee approved the development and release of an RFP to procure AJCC operations and management and delivery of A/DW Career Services under WIOA. Since 2000, the WDB has provided these services under the administrative entity of Contra Costa County Employment and Human Services Department (EHSD).

This Contract will meet the intent of WIOA legislation to equip workers with the skills necessary to meet business needs and provide businesses with access to the talent pool needed to compete in their local, regional, and global economies. Contractor will operate AJCC primary and access locations throughout the County, provide A/DW career services, and coordinate communications and services of 10 community-based organizations and education entities in the County.

Contractor will be providing job seekers with education, job-driven training, and support services, improving services to business, enhancing program coordination, streamlining service delivery, utilizing new technology, and increasing the flexibility of governance, by aligning programs and services with common goals.

This Contract was approved to receive a 1 year extension (extra renewal year) by EHSD and the WDB's Executive Committee, due to hardships experienced countywide from the COVID-19 pandemic crisis. In addition, special grant funds for COVID-19 were not allocated to Contra Costa County, resulting in a decrease in grant funds available for use for fiscal year/program year (FY/PY) 21/22. WIOA Title I formula funds have been allocated for FY/ PY 21/22, and a new RFP for FY/PY 22/23 will be released for potential bidders interested to deliver WIOA AJCC career services in Contra Costa County.

CONSEQUENCE OF NEGATIVE ACTION:

The Employment and Human Services Department will be unable to provide adequate career services to adult and dislocated workers.

CHILDREN'S IMPACT STATEMENT:

The services provided under this contract support three of the five of Contra Costa County's community outcomes: (3)"Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5)"Communities that are Safe and Provide a High Quality of Life for Children and Families" by providing career support services for families of adult and dislocated workers.