



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: June 22, 2021

Subject: APPROVE AND AUTHORIZE AMENDMENT 2 TO CONSULTING SERVICES AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute Amendment 2 to the Consulting Services Agreement dated July 1, 2017, with Kimley-Horn and Associates, Inc. to extend the termination of the contract from June 30, 2021 to December 31, 2021.

FISCAL IMPACT:

There is no negative impact on the General Fund. There is no change to the contract amount with all contract costs being paid by the Airport Enterprise Fund.

BACKGROUND:

Kimley-Horn and Associates, Inc. (Contractor) is working to complete the Buchanan Field Airport Layout Plan (ALP) update. The ALP update is nearing completion, but the Contractor is waiting to receive comments/changes from the Federal Aviation Administration (FAA). The FAA has requested additional time to complete their review, which will extend beyond the June 30, 2021, expiration date of the Contractor's contract. The contract is being extended until December 31, 2021, in order to give the Contractor time to receive and address comments/changes from the FAA and then complete the ALP

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/22/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 22, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee (925)
681-4200

cc:

update. No other changes are being made to the contract.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, Contractor will not be able to complete the Buchanan Field ALP update and the Airport would be out of compliance with FAA requirements.

ATTACHMENTS

Kimley-Horn CSA Amendment 2