



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: June 22, 2021

Subject: Appropriation and Revenue Adjustment for the Purchase of Vehicles

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**RECOMMENDATION(S):**

APPROVE Appropriation and Revenue Adjustment No.005054 and AUTHORIZE the transfer of appropriations in the amount of \$106,890 from Facilities Maintenance to Fleet Services- Internal Service Fund (ISF) for the purchase of three Ford Transit Med Roof Cargo Vans, as recommended by the Public Works Director.

**FISCAL IMPACT:**

This action increases appropriations in Fleet Services-ISF (4284) and reduces appropriations in Facilities Maintenance (4031, 4037, and 4038) by \$106,890.

**BACKGROUND:**

The Facilities Maintenance Division is actively recruiting additional staff and needs to provide vehicles to the staff in order to meet the needs of the job. The purchase of the vehicles was included in the Fiscal Year 2020/21 Facilities capital budget.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this Appropriation Adjustment is not approved, the Division will not be able to purchase the vehicles needed to provide services throughout the County.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

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Action of Board On: **06/22/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 22, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Wendy Mascitto, Deputy

Contact: Lauren Weston, (925)  
313-2155

cc:



## ATTACHMENTS

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