



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Mary Ann Mason, County Counsel  
Date: June 8, 2021

Subject: Conflict of Interest Code Amendment for the Employment and Human Services Department

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**RECOMMENDATION(S):**

APPROVE amendments to add the Head Start Policy Council members to the List of Designated Positions of the Conflict of Interest Code of the Employment and Human Services Department ("EHSD").

**FISCAL IMPACT:**

None.

**BACKGROUND:**

EHSD has amended the List of Designated Positions of its Conflict of Interest Code and submitted the revised List of Designated Positions, attached as Exhibit A, to the Board of Supervisors for approval pursuant to Government Code sections 87306 and 87306.5.

The recommended change includes the addition of the Head Start Policy Council members as positions designated to file conflict of interest statements. This change will provide that the Head Start Policy Council will be part of EHSD's Conflict of Interest Code. A red-lined version of the List of Designated Positions is included as Exhibit B.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **06/08/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II  
Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 8, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Cynthia A. Schwerin, Deputy  
County Counsel, (925) 655-2200

By: Wendy Mascitto, Deputy

**CONSEQUENCE OF NEGATIVE ACTION:**

None.

## ATTACHMENTS

Exhibit A - List of Designated Positions of the Conflict of Interest Code of the Employment and Human Services Department

Exhibit B - List of Designated Positions of the Conflict of Interest Code of the Employment and Human Services Department - REDLINED