



**Contra
Costa
County**

To: Board of Supervisors
From: Mary Ann Mason, County Counsel
Date: June 8, 2021

Subject: Position Adjustment Resolution to Add One Assistant County Counsel - Exempt Position

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25747 to add one (1) full-time Assistant County Counsel - Exempt (2ED1) (unrepresented) position at Salary Plan and Grade B8E 2385 (\$14,715.52 - \$17,886.80) in the Office of the County Counsel.

FISCAL IMPACT:

Upon approval, the internal appointment of the County Counsel creates a vacancy factor in the Chief Assistant County Counsel position. The Assistant County Counsel position will utilize the salary savings from the Chief Assistant County Counsel vacancy, in addition to any client billings, to cover the cost of the additional position. The estimated annual cost of the position will be \$290,000 (both salary and benefits), including \$47,300 of pension costs.

BACKGROUND:

The recent loss of the County Counsel requires the Office of the County Counsel to realign the supervising attorney management team. The purpose of this action is to enable the Office of the County Counsel to appoint an attorney who has the specialized training and experience in the areas of labor and employment law, so that the Office can efficiently and effectively satisfy the County's legal needs.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **06/08/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II
Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 8, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Mary Ann Mason, (925)
655-2221, Wanda McAdoo, (925) 655-2211

By: June McHuen, Deputy

cc: Wanda McAdoo, Sylvia WongTam

CONSEQUENCE OF NEGATIVE ACTION:

Foreseeable, potential consequences of a decision not to approve this request may be department inefficiencies, mainly disruption in the provision of critical legal services.

ATTACHMENTS

P300 25747