



Contra
Costa
County

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: July 13, 2021

Subject: ADOPT Position Adjustment Request #25769 to add one (1) Information Systems Programmer and Analyst I

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25769 to add one (1) full-time Information Systems Programmer and Analyst I (LPWA) (represented) position at salary plan and grade ZB5 1496 (\$5786.25 - \$7033.22), in the Department of Conservation and Development (DCD).

FISCAL IMPACT:

Upon approval, this action will result in annual personnel cost of approximately \$140,700 of which \$26,963 is pension costs. The position will be funded 100% by Land Development Funds.

BACKGROUND:

In March 2020, many of the Department of Conservation and Development's processes changed significantly due to COVID-19. For example, all building and planning applications are now received online, and Application and Permit Center operations are 100% paperless. These innovations have benefited the public and improved efficiency for a number of permit review processes, but an increased need for Information Technology (IT) staff to develop and implement information technology processes, provide support, and update and provide

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/13/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 13, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Wendy Mascitto, Deputy

Contact: Arnai Maxey
925-655-2787

cc:

user training has resulted from this.

BACKGROUND: (CONT'D)

The Information Systems Programmer and Analyst I position will help the Department meet these expanded information technology needs, including addressing computer related problems, providing application support, planning and developing new systems, and coordinating user training.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to add this position will result in insufficient staffing to perform IT related functions that support DCD users and DCD customers.

ATTACHMENTS

P300 25769_ADD (1) Information Systems Prog Analyst I in DCD