



Contra
Costa
County

To: Board of Supervisors
From: Marc Shorr, Chief Information Officer
Date: June 8, 2021

Subject: APPROVE and AUTHORIZE the Chief Information Officer (DoIT) to execute Order Form #00246422.0 to the Master Subscription Agreement with Workday, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Chief Information Officer, Department of Information Technology, or designee, to execute Order Form #00246422.0 to the Master Subscription Agreement with Workday, Inc., in an amount not to exceed \$91,000, to provide Delivery Assurance Services, effective July 1, 2021.

FISCAL IMPACT:

The one-time cost for the delivery assurance services is funded by the General Fund Reserves. (100% General Fund)

BACKGROUND:

On January 19, 2021, the Board approved the Master Subscription Agreement with Workday, Inc. for a license subscription to Workday's hosted financial management system for the Countywide Financial Modernization Project. On March 30, 2021 the Board approved a contract with Accenture, LLP to provide the implementation services for the Workday financial management system. Approval of the Delivery

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/08/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 8, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Marc Shorr,
925-608-4071

cc: Nancy Zandonella

Assurance Order Form will allow Workday to review, monitor and validate the deployment of the Workday product as performed by the Implementer (Accenture) to assure that the implementation adheres to the Workday deployment methodology and configuration standards.

BACKGROUND: (CONT'D)

Workday's Delivery Assurance Team will work closely with the County's Project Team and Accenture on each phase of the project, including configuration, integration, authentication, testing, reporting and rollover and shall provide continual feedback to the County's Project Team, Accenture and the Steering Committee, as necessary.

CONSEQUENCE OF NEGATIVE ACTION:

If this Order Form is not approved, Workday will be unable to validate the implementation of the financial management system and may result in delays to the timeline of the project.