



Contra  
Costa  
County

To: Board of Supervisors  
From: John Gioia, District I Supervisor  
Date: June 8, 2021

Subject: ACCEPT the resignation of Brenda Williams from Appointed Seat 5 of the East Richmond Heights Municipal Advisory Council

**RECOMMENDATION(S):**

ACCEPT the resignation of Brenda Williams from Appointed Seat 5 of the East Richmond Heights Municipal Advisory Council. Please declare the seat vacant.

**FISCAL IMPACT:**

None

**BACKGROUND:**

Brenda Williams has been serving on the East Richmond Heights Municipal Advisory Council since its inception. She has decided to resign to focus on other commitments.

**CONSEQUENCE OF NEGATIVE ACTION:**

The seat would remain vacant and may impact the council's ability to have a quorum at meetings.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/08/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 8, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: James Lyons,  
510-942-2222

cc: