



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services Director  
Date: June 22, 2021

Subject: Contract with Contra Costa County Office of Education for Workforce Development Services for Youth

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Contra Costa County Office of Education, in an amount not to exceed \$825,000, to provide Workforce Innovation and Opportunity Act (WIOA) year-round youth workforce development services in East and West County for the period July 1, 2021 through June 30, 2022. This contract is subject to approval by the County Administrator and approval as to form by the County Counsel.

**FISCAL IMPACT:**

This interagency agreement will increase department expenditures by \$825,000 to be funded 100% with Federal Workforce Innovation and Opportunity Act revenue. (CFDA# 17.259)

**BACKGROUND:**

This contract was awarded through Request for Proposal (RFP) #1174 for the provision of comprehensive Workforce Innovation and Opportunity Act (WIOA) youth development

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **06/22/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 22, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: A. Bailey-Nesbitt,  
925-608-4930

cc:

services to eligible youth ages 16-24 in Contra Costa

## BACKGROUND: (CONT'D)

County. Funding for this contract will come from WIOA formula youth funds.

WIOA defines the nation's job training system and provides guidance for local workforce investment systems designed to increase the employment, retention, and earnings of participants, and to increase occupational skill attainment by participants. The goals of these efforts are to improve the quality of the workforce, reduce welfare dependency, and enhance the productivity and competitiveness of the nation's workforce. Contractor will provide a systematic approach that offers eligible in-school and out-of-school youth a broad range of coordinated services. This includes assistance in academic and occupational learning; development of leadership skills; and preparation for further education, additional training, and eventual employment. Programs will provide guidance for youth that is balanced with appropriate consideration of each youth's involvement in his or her training and educational plan.

## CONSEQUENCE OF NEGATIVE ACTION:

Without this contract, in-school and out-of-school youth in Contra Costa County will not receive assistance in overcoming barriers to employment, job readiness, educational programs, and career building.

## CHILDREN'S IMPACT STATEMENT:

The services provided under this contract support all five of Contra Costa County's community outcomes: (1) "Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood"; (3) "Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families" by providing training and employment opportunities for in-school and out-of-school youth.