



**Contra
Costa
County**

To: Board of Supervisors
From: Russell Watts, Treasurer-Tax Collector
Date: August 3, 2021

Subject: Reallocate Salary for Assistant County Treasurer and Assistant County Tax Collector, Cancel Chief Deputy Treasurer-Tax

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25737 to reallocate the salaries for Assistant County Tax Collector - Exempt (S5D1) from Salary Plan and Grade B85 1918 (\$9,055-\$11,006) to Salary Plan and Grade B85 2054 (\$10,360-\$13,883) and the Assistant County Treasurer - Exempt (S5B4) from Salary Plan and Grade B85 1956 (\$9,402-\$11,428) to Salary Plan and Grade B85 1956 (\$10,774-\$14,438); and cancel vacant position #11835 Chief Deputy Treasurer-Tax Collector - Exempt (S5B2) in the Treasurer-Tax Collector's Office.

FISCAL IMPACT:

The action will result in an annual cost savings of \$229,000.

BACKGROUND:

The Assistant County Treasurer-Exempt and the Assistant County Tax Collector-Exempt serve critical roles in the fiscal success of the County, school districts, and special districts. A recent study showed that their current salaries are significantly less than similar classifications in the County as well as the surrounding bay area counties. The Treasurer-Tax Collector is requesting this action in order to appropriately compensate these

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **08/03/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 3, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Ronda Boler, (925)
957-2806

cc: Sylvia Wong-Tam, Ronda Boler

two positions to be able to retain talented staff and recruit future qualified individuals to occupy these roles. The Treasurer-Tax Collector has also determined that current organizational structure does not warrant the need for a Chief Assistant Treasurer-Tax Collector position.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, salaries for the Assistant County Treasurer - Exempt and Assistant County Tax Collector - Exempt, will be below market and would make it difficult for the department to retain and recruit talented staff.

ATTACHMENTS

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