



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: June 8, 2021

Subject: Add Three Health Services Systems Analyst II Positions; Cancel Two Systems Software Analyst I and One Network Administrator I in Health Services

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25754 to add three (3) Health Services Systems Analyst II (LBVC) (represented) in salary plan and grade ZB5 1784 (\$7,695.57 - \$10,312.79); cancel two (2) Systems Software Analyst I (LWWA) (represented) position numbers #17608 and #17607 in salary plan and grade ZB5 1787 (\$7,718.46 - \$10,343.47); and cancel one (1) Network Administrator I (LNSA) (represented) position #17295 in salary plan and grade ZA5 1694 (\$7,039.47 - \$8,556.51) in the Health Services Department.

FISCAL IMPACT:

This action will result in an annual cost of approximately \$30,932, with pension costs of \$11,995 already included. (100% Hospital Enterprise Fund I)

BACKGROUND:

Due to advancements in the Information Technology industry and partnered with the IT needs of the Health Services Department, the type of work necessary to be performed by Health Services Information Technology (HSIT) has shifted over the last few years. Previously, HSIT had an abundance of server-related IT duties and responsibilities. As of

☐ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **06/08/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 8, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Mary Jane De
Jesus-Saepharn, 925-957-5275

By: June McHuen, Deputy

today, about 90% of that server-related work is specific to EPIC. Critical responsibilities include maintaining EPIC certifications; planning, coordinating, and implementing constant system upgrades; and working with various business units to ensure that the EPIC application is operating optimally.

BACKGROUND: (CONT'D)

This type of work is typically performed by Health Services Systems Analysts, therefore the HSIT Division is canceling the existing vacancies and replacing them with three Health Services Systems Analyst II positions. Lastly, the two (2) vacant Systems Software Analyst I positions and one (1) Network Administrator I position are not the correct classifications needed in HSIT to adequately support the Health Services Department.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Health Services Information Technology Division will not have the correct level of professional IT staff to adequately support the Health Services Department's IT needs.

ATTACHMENTS

P300 No. 25754 HSD