



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
 Date: June 8, 2021

Subject: Contract for Collection Agency Services

RECOMMENDATION(S):

Acting as the Governing Board of the Contra Costa County Fire Protection District, APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Ray Klein, inc. d/b/a Professional Credit Service, in an amount not to exceed \$1,625,000, for the term June 1, 2021, to May 31, 2024 for collection agency services.

FISCAL IMPACT:

The contract is revenue positive to the District. The District pays the contractor a monthly amount representing fees for collection services. The contractor fee is 18% of monies collected on accounts referred by the District. The District does not incur any costs for collection efforts. All monies paid to the contractor comes from collected accounts.

BACKGROUND:

The Contra Costa County Fire Protection District (District) provides emergency and non-emergency medical services, including 911-system emergency ambulance transports, emergency medical services first response, and inter-facility ambulance transports for resident and visitors in its jurisdiction, and charges for these services. The District also provides non-medical services

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **06/08/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
 Candace Andersen, District II Supervisor
 Diane Burgis, District III Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 8, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Jackie Lorrekovich, Chief of
 Administrative Services 925-941-3300

By: Laura Cassell, Deputy

cc:

BACKGROUND: (CONT'D)

including Fire Code related new construction plan reviews and inspections, Fire Code permit issuance, and Fire Code enforcement inspections, and charges fees for these services.

The District began using the services of this contractor on June 1, 2018. This contract will allow a qualified and experienced full-service collection agency to continue to provide collection services for unpaid and delinquent account receivables for the District. The contractor is a full-service collection agency and provides collection services for unpaid and delinquent accounts receivable including delinquent ambulance and emergency medical services (EMS) bills and delinquent accounts for fees related to fire prevention and Fire Code related plan reviews, permits, inspections, nuisance false alarms, and other fees. Contractor is paid 18% of amounts collected on primary accounts and 25% of amounts collected if legal action is initiated at District's request.

CONSEQUENCE OF NEGATIVE ACTION:

The District will not collect on unpaid and delinquent accounts receivable for medical or other services.