



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services
Date: June 8, 2021

Subject: Add one Health Services Reimbursement Accountant Position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25752 to add one (1) Health Services Reimbursement Accountant (VCTA) at salary plan and grade ZA5-1854 (\$8,248 - \$11,052) in the Health Services Department. (Represented)

FISCAL IMPACT:

The action will result in an annual salary and benefit cost of approximately \$219,594, with \$85,159 in pension already included. The position will be funded 100% by Hospital Enterprise Fund I revenues.

BACKGROUND:

The Finance Division of the Health Services Department is requesting to add one Health Services Reimbursement Accountant position, which will have responsibility for managing the operations of the Public Health Finance Unit. The Reimbursement Accountant that has been overseeing this unit will be focusing on different specialty finance areas, allowing the department to operate most efficiently. This transition and position addition recommendations have been deemed operationally necessary, and if approved will provide sufficient management staff to oversee all Finance Division units.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **06/08/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 8, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Lauren Ludwig,
925-957-5269

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the department will not have sufficient staffing to manage each Finance unit; in addition, this would prevent the effective utilization of specialty knowledge in the areas where it's needed.

ATTACHMENTS

P300 No. 25752 HSD