



**Contra
Costa
County**

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: June 8, 2021

Subject: APPROVE a Purchase Order with The Garland Company, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a purchase order with The Garland Company, Inc., in an amount not to exceed \$1,500,000 for roofing and waterproofing supplies, for the period June 8, 2021 through May 31, 2023, Countywide.

FISCAL IMPACT:

Facilities Maintenance Budget. (100% General Fund)

BACKGROUND:

Public Works Facilities Maintenance is responsible for roofing repairs and maintenance. The Garland Company, Inc., can offer the County custom roofing and waterproofing supplies utilizing California Multiple Award Schedule (CMAS) pricing. Utilizing this type of government pricing guarantees Public Works fair pricing and exceptional delivery service for roofing and waterproofing supplies. The most recent purchase order with The Garland Company, Inc., expired on February 28, 2021. Public Works is requesting this purchase order be approved for a period covering the next two years.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **06/08/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 8, 2021

, County Administrator and Clerk of the Board of Supervisors

Contact: Kevin Lachapelle,
(925) 313-7082

By: Laura Cassell, Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase order is not approved, roofing and waterproofing supplies from The Garland Company, Inc., will be discontinued.