



Contra
Costa
County

To: Board of Supervisors
From: Monica Nino, County Administrator
Date: May 11, 2021
Subject: Request for Relief of Cash Shortage

RECOMMENDATION(S):

AUTHORIZE relief of cash shortage in fund 832500-Office of Revenue Collection (ORC) Clearing in the amount of \$4,801.85.

FISCAL IMPACT:

Cash shortage in the amount of \$4,801.85 will be funded 100% by the General Fund.

BACKGROUND:

In accordance with provisions of Administrative Bulletin 207.7, the Auditor-Controller has verified and concurs with the report of a total cash shortage in the amount of \$4,801.85 in the ORC Collection Clearing fund (832500).

On July 1, 2010, the Contra Costa Office of Revenue Collection (Office) ceased operation and no longer accepted collection accounts for various departments. During the processes related to closing the Office the cash balance in fund 832500 became negative on March 1, 2011.

The Office of the Auditor-Controller is currently analyzing the chart of accounts in the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/11/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 11, 2021

, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Laura Strobel (925)
655-2058

cc:

current finance system as part of the County project of implementing a new finance system. By granting the request for relief of shortage, the fund will be in activated per the chart of accounts analysis.

CONSEQUENCE OF NEGATIVE ACTION:

The shortage will not be relieved, cash will not be in balance.

ATTACHMENTS

Report of Shortage