



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: June 8, 2021

Subject: HEARING on Fiscal Year 2021-21 Tentative Annual Report CSA T-1; ADOPT resolution confirming the report and assessing charges.

**RECOMMENDATION(S):**

1. RECEIVE from staff the Fiscal Year 2021-2022 Tentative Annual Report on service charges in County Service Area (CSA) T-1, a copy of which is attached.
2. OPEN the public hearing on the Tentative Annual Report; RECEIVE and CONSIDER all written and oral objections or protests to the Tentative Annual Report; and CLOSE the public hearing.
3. CONSIDER whether to adopt, revise, change, reduce, increase, or modify any estimated service charges set forth in the Tentative Annual Report.
4. APPROVE the estimated service charges set forth in the Tentative Annual Report.
5. ADOPT Resolution No. 2021/145, confirming the Tentative Annual Report and assessing the charges set forth in the report.
6. DIRECT the Public Works Director or his/her designee to prepare a Fiscal Year 2021-2022 Final Annual Report for CSA T-1 that conforms to the County's official service

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/08/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 8, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jessi Duffy (925) 313-2286

cc: Laura Strobel, County Administrator, CAO, Robert Campbell, Auditor Controller, Sharon Anderson, County Counsel, Gus Kramer, County Assessor, Brian Brown, Francisco & Associates, Inc., Diana Oyler - Finance, Warren Lai - Deputy, Carl Roner- Special Districts, Rochelle Johnson - Special Districts, Jessi Duffy- Special Districts

charge roll for Fiscal Year 2021-2022. (County Service Area T-1 Funds) (District III)  
Project No. 7480-6X5058.

## RECOMMENDATION(S): (CONT'D)

### FISCAL IMPACT:

The levy of the annual service charges in CSA T-1 will provide revenues for public transit services. The CSA T-1 annual total service charge was \$606,818.54 for Fiscal Year 2020-2021 and is projected to be \$627,149.20 in Fiscal Year 2021-2022. The increase is based on the Consumer Price Index (CPI) for the San Francisco Bay Area (All Urban Consumers). The number of parcels assessed increased from 1,172 in Fiscal Year 2020-2021 to 1,187 in Fiscal Year 2021-2022. The service charge was \$466.36/developed equivalent dwelling unit in Fiscal Year 2020-2021 and will be \$475.69/developed equivalent dwelling unit in Fiscal Year 2021-2022.

### BACKGROUND:

As directed by Article 1012-2.602 of the Contra Costa County Ordinance Code, the Public Works Director prepared a Fiscal Year 2021-2022 Tentative Annual Report on service charges in CSA T-1 and filed it with the Clerk of the Board of Supervisors. CSA T-1 provides public transit services. The Tentative Annual Report contains a description of each parcel of real property receiving services, the basic service charge for CSA T-1 and the estimated amount of the service charge for each parcel for the fiscal year.

Upon the filing of the Tentative Annual Report, the Clerk of the Board of Supervisors fixed a time, date, and place for a Board hearing on the Tentative Annual Report and for filing objections or protests thereto and published a notice of the hearing as provided in Government Code section 6066.

Following the public hearing, the Board may adopt, revise, change, reduce, increase, or modify any estimated service charge, and shall make its determination upon each estimated service charge as described in the Tentative Annual Report. The service charges in the Tentative Annual Report were computed and apportioned according to a formula that fairly distributes the service charge among all subject parcels in proportion to the estimated benefits they will receive from the services provided. Staff recommends approval of the rates and service charges in the Tentative Annual Report without modification.

The service charges in the Tentative Annual Report are higher than the charges levied in Fiscal Year 2020-2021 because they incorporate an automatic adjustment approved by the parcel owners in CSA T-1 in 2006. The adjustment provision allows for an increase each year equal to the greater of the Consumer Price Index (CPI) for the San Francisco Bay Area (All Urban Consumers) or 2%. For Fiscal Year 2021-2022 the increase is 2% over the Fiscal Year 2020-2021 service charge rates. The Board approved this provision on January 17, 2006.

Adoption of Resolution 2021/145 confirms the Tentative Annual Report and assesses the

charges set forth therein but does not levy the charges. The levy of the service charges occur after the preparation of a Final Annual Report that conforms to the official service charge roll for Fiscal Year 2021-2022. The official service charge roll will be issued by the County Assessor on or about July 1, 2021.

#### CONSEQUENCE OF NEGATIVE ACTION:

If the Fiscal Year 2021-2022 Tentative Annual Report for CSA T-1 is not confirmed, either as filed or as modified, the service charges set forth in the Tentative Annual Report may not be levied for Fiscal Year 2021-2022. Therefore, the District would be unable to provide public transit services, or an alternate source of funding would have to be identified.

#### ATTACHMENTS

Resolution No. 2021/145

Tentative Annual Report Fiscal Year 2021-22 CCC Service Area T-1