



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 20, 2021

Subject: Contract Extension #23-697-1 with Public Health Foundation Enterprises, Inc.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Extension Agreement #23-697-1 with Public Health Foundation Enterprises, Inc., a non-profit corporation, to extend the termination date from June 30, 2021 to October 31, 2021 with no change in the original payment limit of \$774,212, to continue to provide the COVID-19 Adult Ambassador Program.

**FISCAL IMPACT:**

There is no change in the original funding amount or source, 100% Contra Costa County's Employment and Human Services Department; however, the contract term extension will result in a portion of the previously approved contractual expenditures occurring in the first four months of FY 2021-22.

**BACKGROUND:**

On March 10, 2020, the Board of Supervisors requested that the Governor proclaim a State of Emergency in Contra Costa County (Gov. Code Section 8625) due to COVID-19. The Health Department must use all available preventative measures to combat the spread of COVID-19 which includes testing and vaccine administration. The Department must enter

---

<input checked="" type="checkbox"/> APPROVE	<input type="checkbox"/> OTHER
<input checked="" type="checkbox"/> RECOMMENDATION OF CNTY ADMINISTRATOR	<input type="checkbox"/> RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/20/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 20, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Anna Roth,  
925-957-2670

into contracts for these services and competitive bidding requirements are suspended to the extent necessary to address the effects of COVID-19.

COVID-19 Adult Ambassador Program promotes testing and community best practices for safety,

BACKGROUND: (CONT'D)

primarily in areas that are underserved or experiencing a surge in cases. The Program will also assist the County in meeting State requirements in outreach and testing.

On December 15, 2020, the Board of Supervisors approved Contract #23-697 with Public Health Foundation Enterprises, Inc., for the provision of COVID-19 Adult Ambassador Program, in an amount not to exceed \$774,212, for the period December 1, 2020 through June 30, 2021.

Approval of Contract Extension Agreement #23-697-1 will allow the contractor to continue providing through October 31, 2021.

CONSEQUENCE OF NEGATIVE ACTION:

If this extension is not approved, this contractor will not continue to provide COVID-19 Adult Ambassador Program services through October 31, 2021.

CHILDREN'S IMPACT STATEMENT:

The recommendation supports the following children's outcome(s): (4) Families that are Safe, Stable and Nurturing; and (5) Communities that are Safe and Provide a High Quality of Life for Children and Families.