



**Contra
Costa
County**

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: April 20, 2021

Subject: Cancel one full-time Deputy Sheriff-Forensic Supervisor vacant position #12368 and add one full-time Forensic Supervisor position

RECOMMENDATION(S):

ADOPT Personnel Adjustment Resolution No. 25713 to cancel one (1) Deputy Sheriff-Forensic Supervisor (6DHB) (represented) vacant position no. 12368 at Salary Plan and Grade VHX 2039 (10,458 - \$13,348) and add one (1) Forensic Supervisor (6CHB) (represented) position at Salary Plan and Grade VN5 1992 (10,409 - \$12,968) in the Office of the Sheriff's, Support Services Bureau – Forensic Services Division.

FISCAL IMPACT:

An annual savings of \$119,254 to the Office of the Sheriff General Fund of which \$79,656 is retirement cost savings.

BACKGROUND:

The Forensic Supervisor position can be filled by either sworn or civilian staff. The candidates received during the recruitment process do not qualify for a sworn position, therefore a civilian position needs to be created.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **04/20/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 20, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Hallie Wachowiak,
(925) 655-0003

By: June McHuen, Deputy

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this change will impede the ability of the Forensics Division to hire candidates into the appropriate classification. This directly impacts staff workload, which negatively affects the timely processing of evidence. Approving this change will provide a cost savings for the department.

ATTACHMENTS

P300 No. 25713