



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: April 20, 2021

Subject: Amendment #23-523-8 with API Healthcare Corporation

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #23-523-8, with API Healthcare Corporation, a corporation, effective April 20, 2021, to amend Contract #23-523-2 (as amended by #23-523-4), to increase the payment limit by \$7,260, from \$701,808 to a new payment limit of \$709,068, for implementation and design services of Contractor's Staffing and Scheduling software, for the Public Health Department. The term of this Software and Services Agreement, effective June 16, 2016, will continue until terminated by either party.

FISCAL IMPACT:

Approval of this amendment will result in annual expenditures of up to \$7,260 and will be funded as budgeted by the department in FY 2020-21, by 100% Hospital Enterprise Fund I. (No rate increase)

BACKGROUND:

This Software License and Services Agreement meets the needs of the County's Public Health Department by providing design and implementation services; for ShiftSelect, a hosted Staffing and Scheduling software solution; the Contractor, or its subcontractor, hosts

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **04/20/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 20, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Daniel Peddycord,
925-316-6712

the Staffing and Scheduling Software and related data on its servers. The Public Health Department clinical service users access the software application and data via the internet. ShiftSelect will enable the Public Health Department clinics

BACKGROUND: (CONT'D)

to effectively fill unit schedules by sending last-minute needs notifications to qualified staff via email, voice mail, and text message. Benefits include the ability to access the clinic's staffing schedule via any Internet connection and the ability to track licenses and credentials.

In 2016, the Health Services Department solicited a staffing and scheduling software service provider. Due to lack of qualified response, API Healthcare Corporation, the current healthcare-specific, focused workforce management service provider, was given a sole-source contract for these services. The Software License and Services Agreement entered into for these services is evergreen. The initial term of this Agreement was for three years following the effective date of June 16, 2016. This Agreement automatically renews for successive one-year terms unless written notice at least ninety (90) days before the end of the term.

On June 21, 2016, the Board of Supervisors approved Contract #23-523-2 with API Healthcare Corporation to license its software to County and provide consultation and technical services to configure, and implement its Patient Classification and Staffing Scheduling software for the Health Services Department, for the period from June 30, 2016 through June 29, 2019.

On October 24, 2017 the Board of Supervisors approved Contract Amendment Agreement #23-523-4 to allow the contractor to provide additional software consultation and maintenance services to the Health Services Department through June 29, 2019.

Approval of Contract Amendment Agreement #23-523-8 will allow the contractor to provide additional software consultation, implementation and maintenance services through June 29, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, the clinics operated by Public Health will not receive the consultation and maintenance services needed for its staffing and scheduling systems.