



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: April 20, 2021

Subject: Approve and Authorize Amendment No. 6 to the Contract with Summit Building Services, Inc., Countywide.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Summit Building Services, Inc. (Summit), effective March 30, 2021, to extend the term from March 31, 2021 through June 30, 2021, and increase the payment limit by \$12,850,000 to a new payment limit of \$20,000,000, to provide as-needed custodial and emergency COVID-19 deep cleaning, Countywide.

FISCAL IMPACT:

Costs will be initially covered by the General Fund with the intent to pursue FEMA reimbursement for expenses tied to COVID-19.

BACKGROUND:

The Public Works Custodial Services Division is responsible for the custodial needs of all County buildings. This includes scheduled and emergency cleanings. COVID-19 has presented new challenges with regard to disinfecting requirements and emergency COVID-19 deep cleanings necessary in test-positive cases. In addition to scheduled custodial services, Summit has provided additional deep cleaning and disinfectant services for Contra Costa County COVID-19 safety efforts. As a result, the contract balance has

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/20/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 20, 2021

, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Derrick West, (925)
313-7096

cc:

risen substantially.

BACKGROUND: (CONT'D)

The Public Works Department has conducted a formal solicitation for the next on-call Custodial contract. The extension from March 31, 2021 to June 30, 2021, will allow sufficient time for execution of a new contract. This amendment will be adding \$12,850,000 to the current contract limit of \$7,150,000. This is needed to ensure the County has access to the contractor's services during this time. The increase in contract limit will be used as needed, with no minimum amount that must be used.

CONSEQUENCE OF NEGATIVE ACTION:

If Amendment No. 6 is not approved, Custodial Services may not be able to respond to emergency and COVID-19 disinfectant cleaning requests in a timely manner and existing invoices for services already provided cannot be paid.